

Present: Courtney Tracey, Leon Davis, Mike Marhenke, Tonya Faupel, Kim Yoh, Craig Dellinger, Nick Goranson, Mike Clendenen, Irvin Arnold, Teresa Hatten

PARK BOARD MEETING

Minutes

Monday, February 5, 2018

6:00 P.M.

Location: **New Haven Community Center**

1. Call to Order
  - A. Please Silence Cell Phones, Pagers, and Electronic Devices
  - B. Pledge of Allegiance
2. Approval of Minutes
  - a. Irvin Arnold motioned to approve January's minutes.
  - b. Tonya Faupel second the motion. Motion carried.
3. Approval of Claims
  - a. Irvin Arnold motioned to approve the following claims
    - i. Invoices for \$29,807.82
    - ii. Investments for \$807,968.14
    - iii. Payroll for 1/9 and 1/23 for \$46,965.72
    - iv. Indiana Department of Revenue Sales Tax \$10.01
    - v. Utilities Prepays \$6,251.37
  - b. Leon Davis second the motion. Motion carried.
4. Approval Bond Claim
  - a. Mike Clendenen explained claims of \$13,310 for Spear Corporation and \$8,695 for Taylor Distribution. These are down payments for repairs and equipment to Jury Pool that have been previously approved and were waiting on bond funds.
  - b. Leon Davis motioned to approve the bond claims from Spear Corporation and Taylor Distributors.
  - c. Teresa Hatten second the motion. Motion carried.

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Fitness Equipment Purchase
  - a. Mike Clendenen explained the New Haven Fitness Center memberships continue to grow and we need to purchase another recumbent bike and treadmill. The \$8,611.85 quote is from Direct Fitness who has supplied the previous equipment and we will be using NJPA pricing to insure the lowest price. This will come out of fund 24 where we have 10% of fitness memberships going to help cover these costs. Mike Marhenke asked for a report tracking the spending of the fitness center quarterly.
  - b. Teresa Hatten motioned to approve the purchase of the new equipment.
  - c. Tonya Faupel second the motion. Motion carried.
2. Aquatics Director's Contract
  - a. Mike Clendenen explained Kim Yoh the aquatics director's wage that was previously approved by the board and the contract that the park board needs to approve. Kim Yoh explained the troubles doing a timecard from home. Mike Clendenen also introduced to

the board a \$20.00 stipend per month from April to August for the use of her cellphone for work.

- b. Irvin Arnold motioned to approve Kim Yoh's contract.
  - c. Leon Davis second the motion. Motion carried.
3. 2017 Annual Report
- a. Mike Clendenen presented the 2017 Annual Report to the park board.
4. Pool Equipment Purchase
- a. Mike Clendenen explained an \$18,000 quote from Spear Corporation to replace the chemical controllers at Jury Pool. Mike Clendenen explained what the new control system capabilities are. He is waiting on an additional quote from Buddenbaum & Moore but in order to save time and get this upgrade scheduled would like the board to approve at quote from Buddenbaum & Moore or Spear Corporation not to exceed \$20,000.00.
  - b. Leon Davis motioned to purchase a new chemical control system at a price not to exceed \$20,000.00 to be paid out of the Jury Park bond. Superintendent is instructed to obtain an additional bid from Buddenbaum & Moore and purchase the equipment from the company supplying the most competitive bid. Superintendent is instructed to inform the board at March meeting where purchase was made.
  - c. Tonya Faupel second the motion. Motion carried.

**SUPERINTENDENT'S REPORT:**

- i. Mike Clendenen shared that the community center won the 2017 IPRA Exceptional Facility Design Award which was presented at the Indiana Parks and Recreation Convention during their awards banquet January 31st.

**OFFICE ASSISTANT'S REPORT:**

- ii. Courtney Tracey explained three resolutions one from Trudy Pranger for Veterans Memorial brick for \$70.00, New Haven Area Heritage Association donation for display case in community center for \$1,761.99, and New Haven Heritage Association for \$15,000.00 for the long-term maintenance for the Train Depot.
  - a. Leon Davis motioned to approve all three resolutions.
  - b. Teresa Hatten second motion. Motion Carried.

Adjourned at 7:00pm

Attested by: \_\_\_\_\_ Signed by: \_\_\_\_\_