

**Board members present:** Mike Marhenke, Leon Davis, Tonya Faupel, Irvin Arnold  
**Park staff present:** Mike Clendenen, Nick Goranson, Anna Gurney, Angela Daniel, Kim Yoh  
**Also present:** Steve Harants park board attorney

PARK BOARD MEETING

Minutes

Monday, March 4, 2019

6:00 P.M.

Location: **New Haven Community Center**

1. Call to Order
  - A. Please Silence Cell Phones, Pagers, and Electronic Devices
  - B. Pledge of Allegiance
2. Approval of Minutes
  - a. Irvin Arnold moved to approve March's minutes.
  - b. Tonya Faupel second the motion. Motion approved.
3. Title VI Statement
4. Approval of Claims
  - a. Irvin Arnold moved to approve the following claims totaling \$
    - i. Claims \$21,205.92
    - ii. Payroll \$19,879.35
    - iii. Investments \$156.83
    - iv. Utilities \$
    - v. Utilities \$
  - b. Leon Davis second the motion. Motion approved.

UNFINISHED BUSINESS:

- A. Havenhurst Park Master Plan
  - a. Superintendent Clendenen presented the 3D drawings and discussed various features including batting cages and storage for equipment. Martin-Riley is working on a video representation of the park. The board had a discussion of dugouts being enclosed instead of chain link for safety reasons. Superintendent Clendenen discussed concerns of availability of diamond dirt.
2. Klotz Park Interlocal Agreement
  - a. Steve Harants discussed approval documents and is finishing the interlocal agreement. Mike discussed assessments of values to present later.
3. Fitness Membership Fees
  - a. Superintendent Clendenen reported that current memberships are at 904 members. Anna Gurney discussed premium memberships in relation to classes and class costs. Premium memberships are not supporting the class costs/classes aren't paying for themselves. Anna Gurney discussed letting some classes go and the process in which that is done. New changes to passes were presented. Changes were discussed and the solution was to create a program pass for monthly classes only at the cost presented of \$30.
  - b. Anna Gurney discussed including child watch in family membership.
  - c. President Marhenke suggested changing the cost of the program pass from \$30 to \$25 and discussion followed.
    - i. Tonya motioned to change the fee from \$30 to \$25.
    - ii. Irvin Arnold second the motion. Motion approved.

**SUPERINTENDENT'S REPORT:**

- A. Superintendent Mike Clendenen attended the state park conference in French Lick, Mike talked to DNR regarding the Jury Park LWCF grant. We are required to present them with design plans for all the planned improvements not just the ADA review. The increased scope of work will raise Etica Group's fee from \$7800 to \$10,000 which was approved in August 2018. Superintendent Clendenen request increasing Etica scope of work as presented.
  - i. Leon Davis moved to approve the request of Superintendent Clendenen to go forward with the increased scope of work.
  - ii. Irvin Arnold second the motion
  - iii. Motion carried
- A. Superintendent Clendenen discussed topics for the future conference call about the next steps of Stellar designation. Conference call will be held March 7<sup>th</sup>
- B. LED conversion of lights has begun.

**RECREATION DIRECTOR'S REPORT:**

- A. Anna Gurney is finalizing the 2019 spring/summer program guide. Anna Gurney has emailed returning summer staff and is currently working on obtaining paperwork. Schnelker park will be closed in June due to EACS construction and Anna Gurney is currently trying to find another location for the free summer lunch program and the craft shed. Anna discussed possibilities of having it at the Train Depot coordinating it with summer camps scheduled there in June.

**OFFICE ASSISTANT'S REPORT:**

- 1. Angela Daniel stated that there were no resolutions this month.

**MAINTENANCE DIRECTOR'S REPORT:**

- a. Nick Goranson discussed greenway clean up, fence removal at Meadowbrook ball diamond to give back to EACS, two major pieces of equipment are now down and not working. A new snow rail system was purchased for the Community Center a safety precaution for snow and ice in the gutters.

**AQUATIC DIRECTOR'S REPORT:**

- a. Kim discussed pool schedule and pool opening May 25<sup>th</sup>. Staff paperwork is currently being submitted.

**PRESIDENT'S REPORT:**

**BOARD COMMENTS:** Mike Marhenke and Steve Harants will not be at the April meeting.

Meeting adjourned at 7:00PM

Attested by: \_\_\_\_\_ Signed by: \_\_\_\_\_