

PARK BOARD MEETING MINUTES
Tuesday, September 5, 2017
6:00 P.M.
Location: **New Haven Community Center**

Attendance: Irvin Arnold, Theresa Hatton, Leon Davis, Tonya Faupel, Mike Marhenke, Superintendent Mike Clendenen, Attorney Doug Runyan, Recreation Director Anna Gurney, Nature Center Director, Renee Bentz, Craig Dellinger, Nancy Parker, Alison Adams, Randy Harter, Kevin Kilbane

Call to Order

- The September 5, 2017 Park Board meeting was called to order at 6:01pm.

2. Approval of Minutes –

- Tonya Faupel made a moved to approve the minutes from the August 7, 2017 Park Board Meeting, Irvin Arnold stated that the August claims listed Utilities totaling \$64,685.29 and it should be Payroll instead and seconded the motion with the correction indicated, Motion carried.

3. Approval of Claims-

- Irvin Arnold moved to approve the following vouchers:
 - Invoices totaling \$51,446.12
 - Utilities totaling \$6,714.98
 - Payroll totaling \$83,634.94
 - Taxes totaling \$2,407.04
 - Utilities totaling \$10,513.84
 - For a grand total of all vouchers being \$766,799.43
- Sup. Clendenen explained a few Bills. Leon Davis seconded. Motion carried.

4. Approval of Community Center Bond Claims

- Sup. Clendenen presented a change order #6 from Fritch Construction for -\$11,553.12
 - Tonya Faupel moved to approve the Fritch Construction change order. Leon Davis Seconded. Motion carried.
- Sup. Clendenen presented a list of community Center Bond claims.
 - LA Electric - \$7,920 - Storage room
 - LA Electric- \$16,111 - Pay app 5 final
 - Schenkel Construction – \$24,060 - Pay app 4 final
 - Fritch Construction – \$63,495.95 - Pay app 4 final
 - Tonya Faupel moved to approve the claims as presented totaling \$111,586.95. Teresa Hatton seconded. Motion carried.

NEW BUSINESS:

1. Train Depot Discussion

- The New Haven Area Heritage Association proposed that ownership and management of the restored Historic Railroad Depot be turned over to the New Haven – Adams Twp. Parks and Recreation Board. The recently restored building would come with a \$15,000 donation that would aid in its long-term care and management. The building could be rented to help cover the cost of utilities. It was also suggested that the building could be

- used to house the Nature Center, as the current Nature Center sits in a flood plain and has flooded 6 times in the last 3 seasons, leading to costly clean-up, loss of materials, and cancelled field trips. There was discussion as to who officially owns the property, since the City of New Haven partnered with the Assoc. to receive a Federal Grant for the buildings restoration. Also discussed was the lack of sufficient parking on the site. This led the Board to ask Sup. Clendenen to research a clearer understanding of the City's involvement before assuming care and ownership of the building. Tabled until October.
2. Haskamp Property Auction Proposals
 - Two Auction proposals were sought for the sale of 26 +/- acres of land on Hartzell Road, known to the Park Board as Haskamp. The proposals received were from Wiegmann Auctioneers & AAA Auction Services. The Board requested that Sup. Clendenen also seek proposals from Schrader Auctions. Tabled until October meeting.
 3. Calvary Community Church Rental Request
 - Calvary Community Church requested that the Park Board consider letting them rent the Apple Orchard every Wednesday evening for two hours for Bible study at a discounted rate. The Board had concerns about a long term rental in the building. The Board also discussed setting parameters as to which groups could use the building at no cost and those that would need to pay the rental rate. After discussion, the Board asked Sup. Clendenen to bring back a Rental Policy proposal that would clarify and outline Non-Profit use of the Community Center building, including spaces that they are allowed to use at no charge, the frequency of rentals, and a list of the types of organizations that would fall under this Policy.
 - Tonya Faupel Made a motion that the Calvary Community Church can rent the Apple Orchard at the regular rental rate and would not be permitted to rent the space for more than 3 months at a time. Leon Davis seconded. Motion Carried.
 4. Fitness Center Corporate Membership Fees
 - The Corporate Membership fees for the fitness facility were presented to the Park Board for approval. They are:
 - Monthly Base rate of \$25/Family and \$15/Single
 - Monthly Premium Rate of \$35/Family & \$25/Single
 - Annual Base Rate of \$270/Family & \$150/Single
 - Annual Premium Rate of \$380/Family & \$260/Single
 - Irvin Arnold moved to accept the enrollment fees as presented. Tonya Faupel seconded. Motion carried.

SUPERINTENDENT'S REPORT:

- Sup. Clendenen said he is working on creating a non-loitering policy for the facility and grounds.
- There was some minor vandalism at Jury that was addressed via social media. As a result, the culprits were caught.
- Sup. Clendenen thanked the Board for their hard work and for the accomplishment that is the New Haven Community Center.

RECREATION DIRECTOR'S REPORT:

- September 20th is the Farm to Fork and the close of the New Haven Farmers Market.
- Working to enroll the Fitness Center into the Silver Sneakers program.
- Currently still hiring staff for the fitness facility to meet the need of the expanded hours.

OFFICE MANAGERS REPORT

1. Resolution to accept
 - a. Anonymous Donation to the Nature Center of \$9
 - b. Anonymous Donation to the Nature Center of \$31
 - c. Ft. Wayne Homeschool Group to the Nature Center of \$22
 - d. Veterans Memorial Brick for \$80 from Dorothy Mowery
- Teresa Hatton moved to accept the Resolutions as presented. Tonya Faupel seconded. Motion carried.

MAINTENANCE DIRECTOR'S REPORT:

- The Werling House in Werling Park is scheduled for demolition on Oct. 28th. Andy presented a demo bid of \$6,200 from JD Delagrange to demolish and haul away what couldn't be burned of the Werling house.
 - Teresa Hatton moved to accept the bid from JD Delagrange to demolish the Werling House on Werling Park not to exceed \$6,500. Tonya seconded. Motion carried.

BOARD COMMENTS:

- Irvin Arnold is involved with a volunteer group that would like to start doing projects around the Parks.
- Tonya Faupel suggested that the Corporate Membership Brochure include membership opportunities at Jury Pool.
- Doug Runyan attended an attorney meeting regarding East Allen County Schools and the Prospect Avenue Right-of-Way Discussion. Doug requested specific language that will ensure the Park Department will still have access to the drives for parking and ingress & egress. At the time of the Board meeting, the paperwork was not complete for approval.

Adjournment

- Meeting adjourned at 8:12pm