

PARK BOARD MEETING
MINUTES

Monday, November 7, 2016

6:00 P.M.

Location: New Haven Council Chambers

Present: Tom Fisher, Mike Clendenen, Courtney Tracey, Kim Yoh, Andy Laughlin, Leon Davis, Anna Gurney, Doug Runyan, Tonya Faupel, Mike Marhenke, Craig Dellinger, and Hope Grayless-Hansbarger with the Meadowbrook Community Association

1. Call to Order
 - A. Please Silence Cell Phones, Pagers, and Electronic Devices
 - B. Pledge of Allegiance
2. Approval of Minutes
 - a. Leon Davis motioned to approve last month's minutes.
 - b. Tonya Faupel seconded the motion.Approval of Claims
 - a. Tonya Faupel motioned to approve the claims.
 - b. Leon Davis seconded the motion.
4. Community Center Bond Claims
 - a. Midwest Tile
 - i. Leon Davis motioned to approve this claim
 - ii. Tonya Faupel seconded the motion.
 - a. LA Electric-electrical work
 - a. Leon Davis motioned to approve this claim for \$69,292.05.
 - b. Tonya Faupel seconded the motion.
 - b. Wabash Electric-lighting
 - a. Leon Davis motioned to approve this claim for \$3,584.25.
 - b. Tonya Faupel seconded the motion
 - c. Erie Haven-canopy anchor bolts
 - a. Leon Davis motioned to approve this claim for \$294.40.
 - b. Tonya Faupel seconded the motion
 - d. C & V Building System-down payment
 - a. Leon Davis motioned to approve this claim for \$7,500.00.
 - b. Tonya Faupel seconded the motion

UNFINISHED BUSINESS:

1. Haskamp Property Discussion
 - a. Doug Runyan explained he talked to the family in detail about the property. Doug Runyan wants to get the property appraised.
2. Community Center Discussion
 - a. Mike Clendenen explained Wayne Asphalt will not have enough time to completely finish the parking lot until the spring.
 - b. Mike explained the change order 2 from Fritch Construction
 - i. Tonya Faupel motioned to approve the change order 2
 - ii. Teresa Hatten seconded the motion.
 - a. Mike Clendenen explained change order 3 from Fritch Construction
 - a. Tonya Faupel motioned to approve change order 3
 - b. Teresa Hatten seconded the motion
 - a. Mike Clendenen explained change order 4 from Fritch Construction
 - a. Tonya Faupel motioned to approve change order 4
 - b. Teresa Hatten seconded the motion
 - a. Mike Clendenen explained change order 5 from Wayne Asphalt
 - a. Tonya Faupel motioned to approve change order 5
 - b. Teresa Hatten seconded the motion
 - a. Concrete work including footers, sidewalks and standing curb quotes:
JL Concrete Construction-\$29,791.55
United Contractors-\$50,936
 - a. Leon Davis motioned to approve the JL's bid
 - b. Tom Fisher seconded the motion
 - a. JL Concrete Construction quote for 8' concrete trail and six handicap stamps for \$8,516
 - a. Leon Davis motioned to approve
 - b. Tom Fisher seconded the motion
 - a. LA Electric
 - a. Tonya Faupel motioned to approve the bid
 - b. Leon Davis seconded the motion
 - a. LA Electric furnishing the lighting
 - a. Tonya Faupel motioned to approve the bid
 - b. Teresa Hatten seconded the motion

NEW BUSINESS:

1. Meadowbrook Community Donation
 - a. Hope Grayless-Hansbarger presented a check from the Meadowbrook Community Association for \$3,000 for trees for around the Community Center.
 - i. Tonya Faupel motioned to approve the resolution to be signed next month.
 - ii. Teresa Hatten seconded the motion.
2. 2017 Wages

- a. Mike Clendenen explained all of the city raised their wages by 2% and suggested the Parks and Recreation Department does the same.
 - i. Tonya Faupel motioned to approve the 2% increase of the wages.
 - ii. Tom Fisher approved the motion.
- 3. Copy Machine Quotes
 - a. Mike Clendenen explained the different offers we received for the copy machines. Mike Clendenen would like to get the funds for the copy machine from the Waste Management fund. Mike Marhenke brought up paying half out of office equipment and the other half from Waste Management.
 - i. Leon Davis motioned to approve a new copy machine no more than \$7,000.
 - ii. Tom fisher seconded the motion.
- 4. 2017 Park Board Meeting Dates
 - a. Mike Clendenen would like to move the Park Board meetings to the Community Center as soon as it is available.
 - i. January 3 *Tuesday- Due to New Year Holiday on Monday
 - February 6
 - March 6
 - April 3
 - May 1
 - June 5
 - July 3
 - August 7
 - September 5 *Tuesday- Due to Labor Day Holiday on Monday
 - October 2
 - November 6
 - December 4
 - 1. Tonya Faupel motioned to approve the 2017 Park Board dates.
 - 2. Teresa Hatten seconded the motion.

SUPERINTENDENT'S REPORT:

- A. We received the \$17,000 reimbursement from State of Indiana OCRA grant

MAINTENANCE DIRECTOR'S REPORT:

- A. Andy Laughlin would like to auction off two of the vehicles they can no longer use. He would like to get some money to go towards a new vehicle.
 - a. Leon Davis would like to motion to declare the vehicles surplus to be eligible to sell
 - b. Tom Fisher seconded the motion.

AQUATIC DIRECTOR'S REPORT:

- A. Football officially ended Saturday November 5th now there is no activity over at Jury. All concessions have also wrapped up for the end of the season.

RECREATION DIRECTOR'S REPORT:

- A. Sharon Wilson from LEARN Resource Center thanked the New Haven Park and Recreation Department for being able to partner with us. Collectively this summer, 1,768 lunches were served through us from the LEARN Resource Center.
- B. Anna Gurney explained she is breaking up the program guides a little more due to not knowing where we will be with the community center

Meeting was adjourned at 7:35pm

Attested By: _____ Signed By: _____