

Present: Courtney Tracey, Mike Clendenen, Nick Goranson, Leon Davis, Mike Marhenke, Steve Harants, Anna Gurney, Craig Dellinger, Tonya Faupel, Teresa Hatten

PARK BOARD MEETING
Minutes
Monday, November 5, 2018
6:00 P.M.
Location: **New Haven Community Center**

1. Call to Order
 - A. Please Silence Cell Phones, Pagers, and Electronic Devices
 - B. Pledge of Allegiance
2. Approval of Minutes
 - a. Leon Davis motioned to approve October's minutes with the change that Steve Harants was the new Park Board attorney present at the meeting.
 - b. Tonya Faupel second the motion. Motion carried.
3. Approval of Claims
 - a. Tonya Faupel motioned to approve the following claims;
 - i. Claims for \$30,771.60
 - ii. Payroll 10/2, 10/16, and 10/30 totaling \$69,705.79
 - iii. Indiana Dept. of Revenue for \$60.36
 - iv. Utilities totaling \$7,369.17
 - v. Investments for \$400,000.00
 - vi. For a total of \$507,906.92
 - b. Teresa Hatten second the motion. Motion carried.

UNFINISHED BUSINESS:

1. 2019 Park Fees
 - a. Superintendent Clendenen explained that the fees were previously talked about in October and is recommending charging 7% Indiana Sales Tax on facility rentals. Anna Gurney explained that there is a change needed for the child watch usage. Her suggestion is to add a pass add-on that functions like the plus premium pass if that would work better for the family. The prices would be \$10.00 for one child and for more it would be \$15.00.
 - i. Tonya Faupel motioned to approve the 7% tax on facility rentals and the child watch add-on pass.
 - ii. Teresa Hatten second the motion. Motion carried.

NEW BUSINESS:

1. 2019 Park Wages
 - a. Superintendent Clendenen went through and explained all the fees to the board.
 - i. Leon Davis motioned that the fees are approved as presented.
 - ii. Tonya Faupel second the motion. Motion carried.
 - b. Superintendent Clendenen explained the revised community center rental contract. Discussion tabled.
 - c. Superintendent Clendenen went through the list of wages for 2019. Superintendent Clendenen would like to add a position as Pool Manager to help run all day to day operations in all areas of the pool from admissions, concessions, and lifeguards and the pool.

- i. Leon Davis motioned to approve the new position of Pool Manager as long as Superintendent Clendenen and Kim Yoh agree on the job description.
 - ii. Teresa Hatten second the motion. Motion carried.
- d. Superintendent Clendenen would propose that the 2019 wages be approved with the change of head guard.
 - i. Teresa Hatten motioned the 2019 wages would be approved.
 - ii. Tonya Faupel second the motion. Motion carried.

SUPERINTENDENT’S REPORT:

1. Superintendent Clendenen explained the need to improve Klotz park. In 2019 the approximate \$33,000 park tax from the surrounding property owners is to be divided with half going to Ft Wayne. \$150,000 in upgrades are proposed including a new playground, pavilion and other amenities. Superintendent Clendenen will meet with Ft Wayne and request that New Haven keep all the park tax revenue to allow these improvements to happen. Once an agreement can be reached then funding will be secured.
2. Superintendent Clendenen presented a quote from LA Electric to upgrade the fitness area lights to LED lamps which will provide cost savings. He is going to get another quote from Service Electric and will include the whole building.
3. Superintendent Clendenen was contacted by a group who would like to place Little Free Libraries in a few of our parks and once they provide a proposal he will share with the Board.

OFFICE ASSISTANT’S REPORT:

1. Courtney Tracey had five resolutions as following;
 - a. Treescape, \$300.00 for Deetz Park-Land Management
 - b. Miller’s Merry Manor, \$200.00 for September Senior lunch
 - c. Judy Hubbard, \$75.00 veteran’s memorial brick for Judy Hubbard
 - d. Erie Insurance, \$486.50 for the settlement of the tree damage on the trail
 - e. Tari Conway, \$800.00 for memorial bench in Werling Park
 - i. Tonya Faupel motioned to accept all the resolutions listed above.
 - ii. Teresa Hatten second the motion. Motion carried.

AQUATIC DIRECTOR’S REPORT:

1. Kim Yoh explained that flag football has come to an end for the season.

MAINTENANCE DIRECTOR’S REPORT:

1. Nick Goranson explained all the bathrooms are now winterized and they are working on mowing all the parks for the last few times.

RECREATION DIRECTOR’S REPORT:

1. Anna Gurney explained the progress of the winter program guide and gave an update of all of her activities taking place right now.

Meeting adjourned 7:45pm

Attested by: _____ Signed by: _____