

Present: Mike Clendenen, Courtney Tracey, Leon Davis, Tom Fisher, Anna Gurney, Lance Lothamer, Craig Dellinger, Mike Marhenke, Tonya Faupel, Teresa Hatten, Nick Goranson, Brian Yoh, Doug Runyan

Absent: Kim Yoh

PARK BOARD MEETING
MINUTES
Monday, March 6, 2017
6:00 P.M.
Location: **New Haven Community Center**

1. Executive Session: immediately following regular meeting to discuss property sale.
2. Call to Order
 - A. Please Silence Cell Phones, Pagers, and Electronic Devices
 - B. Pledge of Allegiance
2. Approval of Minutes
 - A. Tonya Faupel motioned to approve February's minutes.
 - B. Tom Fisher seconded the motion. Motion carried.
3. Approval of Claims
 - a. Tom Fisher motioned to approve February's claims.
 - b. Leon Davis seconded the motion. Motion carried.

UNFINISHED BUSINESS:

1. Community Center Discussion
 - a. Mike Clendenen presented bids on selling the surplus garage doors and heaters. Jamko Enterprises \$4750 for 5 heaters & 7 doors, Fort Wayne Properties \$10,000 for 8 heaters & 7 doors.
 - i. Tonya Faupel motioned to approve Fort Wayne Properties LLC's bid of \$10,000.00 for the doors and the heaters.
 - ii. Teresa Hatten seconded the motion. Motion carried
 - b. Mike Clendenen presented bids to finish the fitness area. Hamilton Hunter Builders \$156,944, Schenkel Construction \$141,535.
 - i. Leon Davis motioned to approve the bid from Schenkel Construction not to exceed \$143,000.00.
 - ii. Teresa Hatten seconded the motion. Motion carried
 - c. Mike Clendenen presented the bids for the electrical work. Henry Electric \$39,974 and LA Electric \$38,907.
 - i. Tonya Hatten motioned to approve the bid from LA Electric to not exceed \$39,000.00
 - ii. Leon Davis seconded the motion. Motion carried
 - d. Mike Clendenen presented four change orders for the fitness area HVAC from Service Mechanical reducing the contract by \$4,103
 - i. Teresa Hatten motioned to approve all four change orders.

- ii. Leon Davis seconded the motion. Motion carried.
- e. Mike Clendenen explained he would like to move the fitness equipment to come out of fund 26. The board decided to table this.

2. Park Center Property Discussion

3. Haskamp Property Discussion

- a. Mike Clendenen presented the resolution to sell 26 acres of the Hartzell Road property known as the Haskamp property.
 - i. Leon Davis approved the resolution.
 - ii. Teresa Hatten seconded the motion. Motion carried.
- b. Nick Goranson, the city arborist, explained the Pike Lumber selective cutting proposal for the woods at the Haskamp property.
 - i. Tonya Faupel motioned to accept the proposal and for all the proceeds to go towards creating a master plan and improving Haskamp Property.
 - ii. Teresa Hatten seconded the motion. Motion carried.

NEW BUSINESS:

- 1. Surplus Park Property Discussion.
 - a. Tom Fisher motioned to sell the items for surplus.
 - b. Teresa Hatten seconded the motion.
- 2. 4 Wellness Summer Series Fees.
 - a. Mike Clendenen explained what these races are and who they benefit.
 - i. Teresa Hatten motioned to accept the fees for these runs and to include \$600.00 back to the schools.
 - ii. Tonya Faupel seconded the motion. Motion carried.
- 3. Resolution Accepting \$10 Pickup from City.
 - a. Leon Davis motioned we approve the resolution as presented.
 - b. Teresa Hatten seconded the motion. Motion carried.

SUPERINTENDENT'S REPORT:

- a. Mike Clendenen explained to the board that the doors are going to a number system. He also told the board he met with Fort Wayne Parks and Allen County Parks to talk about the 5 year plans.
 - a. Tonya Faupel motioned to approve to contribute 14% with Allen County Parks and Fort Wayne Parks to create our 5 year plan.
 - b. Teresa Hatten seconded the motion. Motion carried.

OFFICE MANAGER'S REPORT:

MAINTENANCE DIRECTOR'S REPORT:

- a. Andy Laughlin explained pricing he got to purchase a new mower.
 - a. Leon Davis motioned to purchase a new mower out of fund 446 not to exceed the trade in of \$7,000.00.
 - b. Tonya Faupel seconded the motion. Motion carried.

OFFICE ASSISTANT'S REPORT:

- a. Courtney Tracey explained the resolution from the New Haven Chamber for \$200.00 to go towards senior lunch sponsorship.
 - i. Tonya Faupel motioned to approve the resolution for \$200.00.

- ii. Tom Fisher seconded the motion. Motion carried.
- c. Leon Davis motioned to pay the credit card late fee and interest for a total of \$82.76.
- d. Tonya Faupel seconded the motion. Motion carried.
- e. Tonya Faupel motioned to approve the \$200.00 sponsorship from Lutheran Life Villages for the senior lunch sponsorships.
- f. Tom Fisher seconded the motion. Motion carried.

RECREATION DIRECTOR'S REPORT:

- a. Anna Gurney explained the Parks Department is partnering with Tag Art to run an art camp for a week over the summer. Doug Runyan agreed to move his donation from art, flowers, and trees to scholarships for this camp.

Meeting closed at 7:20pm to go into Executive session.

Meeting reconvened at 8:05pm to act on Executive session discussion.

- a. Leon Davis motioned to sell the park property at 1125 Hartzell Street to the Adams Township Trustee for \$100,000 and to do a title search.
- b. Tonya Faupel seconded the motion. Motion carried.

Meeting adjourned at 8:10pm

Attested by: _____ Signed by: _____