

PARK BOARD MEETING

Minutes

Monday, March 5, 2018

6:00 P.M.

Location: **New Haven Community Center**

Present: Leon Davis, Teresa Hatten, Tonya Faupel, Irvin Arnold, Mike Clendenen, Nick Goranson, Anna Gurney, Craig Dellinger

Not Present: Mike Marhenke

1. Meeting called to order at 6:00pm
2. Approval of Minutes
  - Tonya Faupel motioned to approve minutes from the February 2018 meeting. Irvin Arnold seconded the motion; motion carried.
3. Approval of Claims
  - Irvin Arnold motioned to approve February invoice payments totaling \$98,927.53. Tonya Faupel seconded the motion; motion carried.

UNFINISHED BUSINESS:

1. Five Year Master Plan Discussion
  - Sup. Clendenen stated that Earth Source, who was hired to complete a collaborative Master Plan between Fort Wayne Parks, Allen County Parks and New Haven Parks, is nearly finished with the project. We will present the plan to the public at our April Park Board meeting.
2. Pool Equipment Purchase
  - Sup. Clendenen submitted a Bid Tabulation sheet for the purchase of a Chemical Controller and UV System for the Leisure Pool and the completion Pool (see Bid Tabulation sheet). Bids from 3 companies were received. The lowest bid for the 3 was received from Buddenbaum & Moore totaling \$62,214.00.
  - Teresa Hatton motioned to revoke a prior February motion for the purchase of a Chemical controller and replace it with a motion to approve the purchase of 2 Chemical controllers and 2 UV systems for Jury Pool from Buddenbaum-Moore not to exceed \$65,000. This will be paid from the Jury Park Bond refinance proceeds. Irvin Arnold seconded the motion; Motion carried.

NEW BUSINESS:

1. Mower Purchase
  - Grounds Director, Nick Goranson, submitted a Bid Tabulation sheet for the lease of 3, 72" Zero Turn Gas Mowers (see Bid Tabulation sheet). Bids from 3 companies were received. Schaefer's had the lowest lease payment with a total of \$983.82 due per month.

- Irvin Arnold made a motion to lease three 72” gas mowers from Schaefer’s for a 24 month lease with monthly payment totaling \$983.82/month. Subject to approval from New Haven City Council. Tonya Faupel seconded the motion; Motion carried.

#### SUPERINTENDENT’S REPORT:

- Sup. Clendenen reported that current fitness center memberships are at 829 members
- Sup. Clendenen would like to begin the process of looking for an office vehicle to replace the donated Police cruiser that has been used for many years.

#### OFFICE MANAGER’S REPORT:

- Tonya Faupel made a motion to approve the acceptance of two donations in honor of Ted Butt, the first in the amount of \$294 and the second for \$50. Teresa Hatton seconded the motion; Motion carried.

#### RECREATION DIRECTOR’S REPORT:

- Request to add an additional pass to the rate table that would allow current SilverSneaker pass holder to participate in classes upon purchase of this new pass. Currently SilverSneakers covers the equivalent of the “base membership”. Base memberships do not include the cost of attending classes.
- Tonya Faupel made a motion to add an additional pass to the membership rate table that would allow current SilverSneaker pass holders to participate in fitness classes. Residents can add on this premium upgrade for \$10 and non-residents for \$20. This is not available for annual purchase. Irvin Arnold seconded the motion; Motion carried.
- A request came in for a senior citizen membership scholarship. The membership would cover a percentage of the annual membership fee. Discussion followed as to the best way to determine need.

#### MAINTENANCE DIRECTOR’S REPORT:

- Grounds Director Nick Goranson reported that he and his crew are gearing up for summer and readying equipment. Applications for additional summer help are coming in and he is beginning to review those applications.

#### BOARD COMMENTS:

- Tonya Faupel would like to see more marketing done for our programs and events. Feels that the Parks and Recreation Department has much to offer and people do not know about it.

#### Adjournment

- Meeting adjourned at 7:28pm.