

PARK BOARD MEETING

Minutes

Monday, July 2, 2018

6:00 P.M.

Location: **New Haven Community Center**

Attendance: Board Members -Mike Marhenke, Leon Davis, Tonya Faupel, Irvin Arnold, Others – Mike Clendenen, Anna Gurney, Nick Goranson, Rob Moyer, Kim Yoh, Craig Dellinger, Bob Nelson, Casey Yoder, & Joe Kline

1. The New Haven – Adams Twp. Park Board meeting was called to order at 6:00pm
2. Approval of Minutes
 - Leon Davis moved to approve minutes from the June 2018 meeting with correction of Tonya Faupel, not Irvin Arnold, making the motion to approve last months' minutes. Tonya Faupel seconded the motion; motion carried.
3. Approval of Claims
 - Irvin Arnold moved to approve current invoice payments totaling \$203,699.32. Tonya Faupel seconded the motion. Motion carried.
 - Approval Jury Park Bond Claims- There were no claims at this meeting.

UNFINISHED BUSINESS:

1. LWCF Jury Park Discussion –
 - Sup. Clendenen gave an update on the Land-Water Conservation Fund grant the Board is seeking for improvements to Jury Park. The IDNR toured the site, particularly the areas the grant funds will address. A few changes were recommended including burying overhead powerlines and having architect/engineering done to insure ADA guidelines are being followed. Sup. Clendenen presented a revised project budget with these changes. Tonya asked about including a walking path in the Park renovation project. The Board will have the ability to review and approve the project once it goes to bid.
 - Tonya moved to approve the LWCF Project with the proposed changes and that Mike Marhenke is able to sign on behalf of the Park Board. Leon Davis Seconded. Motion Carried.
 - Receiving LWCF funds includes approving the Civil Rights Act of 1964, Title VI, Assurance of Compliance form and a Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions form.
 - Leon Davis moved to Approval of the Civil Rights act of 1966 and Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions forms. Irvin Arnold seconded the motion. Motion Carried.
 - Property purchased or developed with LWCF assistance shall be retained and used for public outdoor recreation in perpetuity. The deed must include that language. Jury & Moser Parks have used these funds and need their deeds updated.
 - Leon Davis moved to update the deeds for Jury and Moser Parks to include language that the property will be used for outdoor recreation in perpetuity. Tonya Faupel seconded the motion. Motion carried.

NEW BUSINESS:

1. Havenhurst Park Master Plan Discussion

- Currently baseball diamonds are scattered throughout the New Haven Park system at 4 different parks. In 2011 a master plan was created for Havenhurst Park to move all ball diamonds within the New Haven- Adams Twp. system to this location. There has been some changes in available land so a committee which included representatives both baseball and softball leagues along with local residents. Working with the City's GIS department a design for the project was laid out with the park having 9 diamonds. This would be more convenient for parents and the efficient for the mowing/maintenance crew. Superintendent Clendenen would like to hire a firm to review the plan and give us construction costs estimates for this project.
 - Tonya Faupel moved that Sup. Clendenen issue a RFP for engineering and design fees for the project so that funding can then be sought for the project. Irvin Arnold seconded the motion. Motion carried.

2. Tree Removal Quote

- Treescape was called out to give an estimate to remove a hazardous Willow tree that is leaning near the switchback at Rose and Landin roads. While there, several other hazardous trees that pose a risk to pedestrians on the greenway were identified. A quote for \$5850 was provided to remove all of the hazardous trees.
 - Irvin Arnold moved to hire Treescape to remove the trees identified in the quote near the greenway not to exceed \$6,000 to be paid out of Fund 23-4431 Other Improvements. Tonya seconded the motion. Motion carried.

SUPERINTENDENT'S REPORT:

- On May 22nd Sup. Clendenen accidentally used the Park credit card at Ikea in Indianapolis for a \$10.69 personal purchase that was then donated to the parks department. The Clerk Treasurer has been made aware and the money refunded but wanted to make the Board aware of his error as well.

OFFICE MANAGER'S REPORT:

- There were 5 donations to the Parks and Recreation Department in June. They are as follows:
 - \$500 from the New Haven Community Foundation for "Bronze" Sponsorship of the Music, Market, & Munchies event.
 - \$50 from Jasmen McLaughlin for a 4X8 Veterans Memorial brick.
 - \$50 from Jennifer Prichard for a 4X8 Veterans Memorial brick.
 - \$50 from Todd Alexander for a 4X8 Veterans Memorial brick.
 - \$200 from Oak Street Health for Sponsorship of the Senior Carry in Lunch.
- Tonya Faupel made a motion to approve the acceptance of donations as presented. Leon Davis seconded the motion. Motion carried.

RECREATION DIRECTOR'S REPORT:

- The upcoming Music, Market, & Munchies event is a 4 week concert series and market. Event held in Schnelker Park and kick off is July 11th.
- Summer programs are at the half way mark.
- Currently working on the fall program guide.
- The staff tried operating the Recreation and craft program on Saturday afternoons at Jury Pool with little or no participation.

- Child watch is not as successful as had hoped. Will take a look at fee structure and bring a recommendation to the August Park Board meeting.

MAINTENANCE DIRECTOR'S REPORT:

- Nick Goranson –
 - Mowers are holding up under daily use
 - Would like to move a current “Crew Leader” staff person into the position of “Repairman”. This would be a slight pay bump and Nick hopes it will help retain the staff person for a few more years. He was not able to fill his work crew this year for lack of qualified applicants and believes the money is there to do so.
- Rob Moyer –
 - Asked the Board for clarification as to when they could promote the long time maintenance staff person. The board asked them to bring back support that the “Maintenance” line item on the budget can support this pay jump. Tabled until August meeting.

AQUATIC DIRECTOR'S REPORT:

- The pool has been busy with over 4,400 people through doors on a recent hot weekend. This same weekend the concessions brought in over \$2,000.
- Half way through summer swim program.
- 8 pallets of caps were donated for Buddy Benches.
- July 12th Dive in Movie at Jury Pool.
- Softball season is over and with it concessions at Havenhurst, with the exception of a tournament in July.

OTHER ITEMS

- Craig Dellinger
 - Loves the idea of a single park for baseball diamonds but wants the Board to be aware that with the mandated sewer upgrades there may be some conflicts with the current masterplan.
 - The Community Foundation is spearheading a “Bulldog” project – similar to the Mastodon project that happened in Fort Wayne. Business will purchase a painted, fiberglass bulldog to sit outside their business.
 - Did not get the AARP grant that would have provided an outdoor fitness area and other amenities at the Community Center.
- Bob Nelson
 - Working with the Park staff to market bus trips and the Music, Market, & Munchies event through his local radio station WHNH.
- Ron Yoder
 - As a neighbor of Havenhurst, he wants to be included in the development of the Havenhurst project- particularly the entrance/exit on to Rose Avenue which is adjacent his property.

Meeting was adjourned at 7:32pm