

PARK BOARD MEETING
MINUTES
Monday, November 6, 2017
6:00 P.M.
Location: **New Haven Community Center**

Present: Courtney Tracey, Andrew Laughlin, Anna Gurney, Leon Davis, Teresa Hatten, Irvin Arnold, Doug Runyan, Craig Dellinger, Mike Clendenen
Absent: Tonya Faupel, Mike Marhenke, Kim Yoh

1. Call to Order
 - A. Please Silence Cell Phones, Pagers, and Electronic Devices
 - B. Pledge of Allegiance
2. Approval of Minutes
 - a. Irvin Arnold motioned to approve the minutes for October.
 - b. Teresa Hatten second the motion. Motion carried.
3. Approval of Claims
 - a. Invoices totaling \$42,166.10
 - b. Payroll from 10/3 for \$21,033.60, 10/16 for \$27,520.49, and 10/30 for \$18,720.95 totaling \$67,275.04.
 - c. Taxes from September for \$196.02 and October for \$693.78 totaling \$889.80.
 - d. Utilities totaling \$5,009.66
 - e. Teresa Hatten motioned to approve the claims for October
 - f. Irvin Arnold second the motion. Motion carried.
 - g. Mike Clendenen explained financial reports 2014-2018 for revenue, Park Cash Flow for 2017 and 2017 Community Center Costs.

UNFINISHED BUSINESS:

1. Prospect Avenue Right-of-Way Discussion
 - a. Superintendent Clendenen reported that City Council approved vacating Prospect Avenue right-of-way behind Schnelker Park. At their request, attorney Doug Runyan is working with EACS's attorney on an agreement that the parks department will not build on the area vacated that will revert back to the parks department. He will bring this to the Board once completed.

NEW BUSINESS:

1. Haskamp Property Planning Proposal
 - a. Anna Gurney presented a planning proposal from Earth Source Inc. which included investigation & design for \$3,950.00 and presentation plan for \$1,200.00. She explained that Pike Lumber gave the New Haven Adams Township Parks and Recreation an advance deposit of \$4,000.00 for the trees they will be removing from the property and the rest will come after the removal is done. The funds were deposited in Fund 24, Anna Gurney would like that money to go towards the planning proposal
 - b. Teresa Hatten motioned to accept the \$5150.00 proposal from Earth Source Inc.
 - c. Irvin Arnold second the motion. Motion carried.

SUPERINTENDENT'S REPORT:

- a. Mike Clendenen explained that the house on the Werling property has been burned down.
- b. The 2018 budget was approved by the New Haven City Council.
- c. The Haskamp Property Auction is on November 20, 2017.
- d. Midwest Tile issued a \$1,233.36 credit which will go back into the Community Center Bond construction fund.

OFFICE ASSISTANT'S REPORT:

- a. Courtney Tracey presented a resolution from The Friends from Parks of Allen County for \$2,000.00 to go towards the Great Tree Canopy Comeback tree planting
- b. Irvin Arnold motioned to accept the resolution.
- c. Teresa Hatten second the motion. Motion carried.

MAINTENANCE REPORT:

- a. Andrew Laughlin explained two bids one from JJJ Concrete Construction LLC for 160 sq. ft. of concrete for Jury Pool for a total of \$31,296.00 and from Spear Corporation for 160 sq. ft. of No Fault Safety Surface for \$26,620.00.
- b. Teresa Hatten motioned to approve the bid from Spear Corporation to not exceed the spending of over \$30,000.00 to repair the areas needed in Jury Pool. This will be paid out of funds from refinancing the Jury Park Bond.
- c. Irvin Arnold second the motion. Motion carried.

Meeting adjourned at 6:45pm.

Attested by: _____ Signed by: _____