

**Notice date change due to July 4<sup>th</sup> holiday**

**PARK BOARD MEETING**

Minutes

**Wednesday, July 5, 2017**

6:00 P.M.

Location: **New Haven Community Center**

Attendance: Courtney Tracey, Irvin Arnold, Andy Laughlin, Mike Clendenen, Leon Davis, Craig Dellinger, Doug Runyan, Teresa Hatten, Kim Yoh, Mike Marhenke

1. Call to Order
  - A. Please Silence Cell Phones, Pagers, and Electronic Devices
  - B. Pledge of Allegiance
2. Approval of Minutes
  - a. Teresa Hatten motioned to approve the minutes from June.
  - b. Leon Davis seconded the motion; motion carried.
3. Approval of Claims
  - a. Teresa Hatten motioned to approve the following claims;
    - i. \$58,718.25 in claims
    - ii. \$113,126.47 in Payroll claims
    - iii. \$645.57 in Indiana Department of Revenue
    - iv. \$14,760.34 in Utility Claims
    - v. For a grand total of \$187,250.63; Irvin Arnold seconded; motion carried.
4. Approval of Bond Claims
  - a. Teresa Hatten moved to approve the Community Center Bond claims totaling \$206,327.50.
  - b. Leon Davis seconded the motion; motion carried.

**UNFINISHED BUSINESS:**

1. Community Center Update
  - a. Mike Clendenen explained several change orders;
  - b. LA Electric for an increase of \$1,600.00 for the lighting in the Fitness area.
  - c. LA Electric for an increase of \$2,530.00 for electronics in the Fitness area.
  - d. Wayne Asphalt for a credit of \$22,543.00 for deleting a portion of the trail.
  - e. Fritch Construction for an increase of \$6,759.00 for extending the trail to Meadowbrook
    - i. Leon Davis motioned to approve all four of the change orders.
    - ii. Teresa Hatten seconded the motion, motion carried.
  - a. Superintendent Clendenen explained an idea about what to do with the remaining amount of money in the bond. Superintendent Clendenen explained he worked through an estimated annual income for the memberships with Keri Zurbuch. Mike Clendenen was explaining he would like the facility to be open to the public 6:00am-9:00pm with shortened hours on Sundays. His goal is to have memberships go on-sale in late July.
  - b. Andy Laughlin explained an unexpected cost of \$6,067.00 for insulation from Momper Insulation on the roofing.
    - a. Teresa Hatten motioned to approve \$6,067.00
    - b. Leon Davis seconded the motion; motion carried.

- c. For all future spending over \$5,000.00 even on a short notice a special meeting following procedure must be called.

2. Jury Park Bond Refunding

- a. Mike Clendenen explained information he received from talking with Greg Guerrettaz the city financial advisor. Mike Marhenke explained his concerns on spending the money on items other than on the pool itself. Discussion followed.
- b. Superintendent Clendenen brought to the board a resolution to approve the refinancing of the Jury property.
  - i. Leon Davis motioned to approve the resolution of the park and recreation board of the city of New Haven Park District approving refinancing of the New Haven-Adams Township Park Facilities Corporation first mortgage bonds, series 2010
  - ii. Teresa Hatten seconded the motion; motion carried.

SUPERINTENDENT’S REPORT:

- 1. Mike Clendenen introduced Irvin Arnold to the park board. Irvin Arnold explained to the board about his history in the community and his involvement.
- 2. Mike Clendenen explained only one person has picked up a bid packet for the Haskamp Property thus far.

OFFICE ASSISTANT’S REPORT:

- a. Courtney Tracey explained she had several resolutions to be approved;
  - a. \$70.00 to go towards Memorial brick for Jack “Pop” Fox
  - b. \$70.00 to go towards Memorial brick for A.L. Plaster
  - c. \$21.00 to go towards the Nature Center from Fort Wayne Home School Group
  - d. \$600.00 to go towards entertainment at the New Haven Farmers Market
  - e. Irvin Arnold motioned to approve all four donations
  - f. Teresa Hatten seconded the motion; motion carried.

MAINTENANCE DIRECTOR’S REPORT:

- a. Andy Laughlin explained Mike Clendenen and he met with the auditor and there are a few things at our parks that will need to be removed.

AQUATIC DIRECTOR’S REPORT:

- a. Kim Yoh explained she just completed a lifeguarding class, swim lessons are going great, and all the concessions are doing as expected. Kim Yoh told the board there have been four days this season where they hit capacity. The pool has only had one situation this season where they had to call the ambulance.

Meeting adjourned at 7:45pm

Attested by: \_\_\_\_\_ Signed by: \_\_\_\_\_