

PARK BOARD MEETING MINUTES

Tuesday, July 5 2016

6:00 P.M.

Present- Mike Marhenke, Leon Davis, Tom Fisher Tonya Faupel, Superintendent Mike Clendenen, Craig Dellinger, Bill Etzler, ERI, Recreation Director, Anna Gurney, Office Assistant, Courtney Tracey

Absent- Teresa Hatten, Park Board Attorney, Doug Runyan

1. Call to Order

Mike Marhenke called the meeting to order at 6pm

2. Approval of Minutes

- a. Leon Davis made a motion to approve the June 2nd and the June 22nd special meeting minutes. Tonya Faupel seconded the motion. Motion carried.

3. Approval of Claims

- Tom Fisher made a motion to approve the payroll payments. Tonya Faupel seconded the motion.
- Tom Fisher made a motion to approve the utility payments. Tonya Faupel seconded the motion.
- Tom Fisher made a motion to approve the remaining payments as presented. Tonya Faupel seconded the motion
- Mike Clendenen explained a few claims. Motions carried.

UNFINISHED BUSINESS:

1. Community Center updates

- After rejecting the community center bids at the June 22nd special meeting, the Park Board will now move forward in breaking the project into the following 3 bid packages and two alternates. If the first 3 bids come back low enough, the board will entertain pursuing completing the alternates as well.
 - Earth work
 - Paving
 - Electrical
 - Alternates – trail & entrance drive work
- Engineering Resources Inc. (ERI) opinion of probable costs, including the alternates, is \$861,000
- The following is the timeline for the next several steps in the project:
 - First advertisement July 20th,
 - Second advertisement July 27th
 - Pre-bid meeting, August 3rd,
 - Bid opening August 10th
 - Special meeting to award the bid contracts, August 12th
- The additional cost for ERI break out the project into 3 bid packages is \$7,600 + reimbursable costs. This needs to be completed in order for the Park Department

to rebidding the site work. Tom Fisher made a motion to approve the above, Tonya Faupel seconded. Motion carried.

2. Park Office Property Discussion

- The Park Center building has been listed for 60 days. The listing officially ended today and no offers were received. The Park Board will need to discuss what to do with the property in a future meeting.

3. Haskamp Property Discussion

- Tabled until a later date

NEW BUSINESS:

1. Park Facility Corp. Discussion

- The official entity that signed on the Bond for Jury Pool. It is a formality but the group is to meet once a year to approve expenses. However, one of the members of the group, Doug Gellar, has passed away. The other two members, Andy Laughlin and Steve Rose, have moved out of the Park district. Therefore, Sup. Clendenen would like the Park Board to appoint new members to this Corporation. He recommended new members to be Craig Dellinger, Natalie Rider and Nick Goranson. They are residents and tax payers in the New Haven Community. Discussion followed regarding whether or not it is a conflict of interest for Park employees to sit on this Board. According to attorneys at Bruce Donaldson, Barns & Thornburg, there are no restrictions or requirements for this corporation regarding this. Enclosed in these minutes is the email stating as such.
- Tonya Faupel made a motion to approve the appointing of Natalie Rider, Nick Goranson, and Craig Dellinger to the Park Facility Corp. Tom Fisher Seconded. Motion Carried.

SUPERINTENDENT'S REPORT:

- Mike presented a new report, "Cash summary by Account" that shows revenue to date and also to date expenses. He shared that we are nearly \$40,000 ahead of where the Parks stood in revenue this time last year.
- Sup. Clendenen presented a resolution for the donation of \$250 from DLZ to go toward Park Improvements. Tonya Faupel made a motion to approve the resolution accepting the donation of \$250 from DLZ. Leon Davis seconded the motion. Motion carried
- The band shell at Schnelker Park is nearing completion. Concrete is poured, the walls are up and electrical will be complete this week. Details like block and landscaping will happen in the fall. There will be a ribbon cutting for the band shell at 5:45pm on Thursday, July 7th in Schnelker Park just before the 150th birthday celebration of New Haven becoming a city.
- The roof line extension of the concession stand in Schnelker Park will be completed by the end of July.
- Sup. Clendenen updated the Board on recent vandalism in the Moser Park restroom – a toilet was blown up, and had to be replaced. The camera didn't catch anyone identifiable.

RECREATION DIRECTOR'S REPORT:

- Introduce new Office Assistant Courtney Tracey

- New Haven Farmers market- the 5th season has kicked off with many new vendors, live music and great weather. The market will run until September 28th, 2016.
- The 2016 season of tennis and playgrounds is half over.
- The community garden plots are well received this year.
- Fall program planning has begun.
- Nature center has all new staff and we have replanted the native garden bed that was lost in the 2015 floods.
- Professor Marshall at IPFW will perform a study at Haskamp woods in fall 2016.

BOARD COMMENTS:

- No comments

Mike Marhenke adjourned the meeting at 7:15pm.

Attested By _____ Signed By _____