

PARK BOARD MEETING
MINUTES

Monday, February 1, 2016
7:00 P.M.

Location: **New Haven Community Center**
7500 SR 930

Roll Call: Present- Park Commissioners Mike Marhenke, Leon Davis, Tom Fisher, Tonya Faupel and Teresa Hatten, Superintendent Mike Clendenen, Doug Runyan, Nicole Denton, Andy Laughlin, Kim Yoh, Floyd Ball, Dave Cheviron, Marvin Jarvis, Terry Werling, Craig Dellinger

1. Call to Order – Mike Marhenke called the February 1, 2016 Park Board Meeting to order at 7:00pm
 - A. Please Silence Cell Phones, Pagers, and Electronic Devices
 - B. Pledge of Allegiance
2. Approval of Minutes - Tonya Faupel made a motion to approve the January 2016 Park Board minutes. Leon Davis seconded the motion. Motion carried.
3. Approval of Claims - Tom Fisher made a motion to approve the monthly claims as presented, Tonya Faupel seconded the motion. Motion carried.

OLD BUSINESS:

1. Special Use Policy – Mike Clendenen discussed amendments to the prior policy that was brought before the board.

Amendments:

- Permits for beer and wine only. No spirits
- No permits issued at Schnelker Park during school events.
- School calendar must be checked prior to issuing permit
- Replaced “Park Office Building 1125 Hartzell St” with “New Haven Community Center 7500 SR 930”
- Security officer must be present at the renter’s expense.

Tonya Faupel made a motion to approve the amendments. Tom Fisher seconded the motion. Motion carried.

2. Community Center Update – Mike Clendenen shared that all of the office desks have been constructed from re-purposed materials that were on site at the time of purchase. The ceiling grid has been re-done in certain areas. The Community Center is located on a flat site and there may be the need to have retention ponds on the premises, location of the ponds is still being discussed.

NEW BUSINESS:

1. 2015 Annual Report – The 2015 Annual Report will be forwarded to the City Council and will be available on park dept. website.
2. 5 Year Master Plan Review – There was an annual review of the Parks 5 year master plan dating from 2013-2017. Several things have been completed; others are still listed as upcoming goals. We are interested in collaborating with the Fort Wayne and Allen County park departments in 2017 on our next 5 year plan.

3. Haskamp Property Discussion – Discussion was held on selling 25-30 acres of the Haskamp Property along with the creation of a Nature Center on the grounds. Leon Davis made the motion to sell the property. Tom Fisher seconded the motion. Mike Marhenke brought the vote before the board. All was in favor. Tonya Faupel opposed.
4. Park Center Property Discussion – Two appraisals of the Hartzell Road property has been done. In 2014 the property was appraised at \$215,000. In 2015 the property was appraised at \$110,000 leaving the property with an average appraisal of \$162,500. Doug Runyan will research options for selling the property by listing vs auction. More to follow.

SUPERINTENDENT’S REPORT: Mike Clendenen was approached by an individual wanting to use the Community Center for their announcement for running for public office. Doug Runyan is researching on whether or not there is a current and valid Occupancy Permit for the Community Center along with the creation of a policy regarding future use of park properties for political uses.

OFFICE MANAGER’S REPORT: Conflict of Interest Statements were submitted for approval regarding Mike Marhenke affiliation with the Board and iAB Financial, along with Natalie Rider and her affiliation with the City and her husband’s place of employment, Service Electric that at times does work with for the City. Leon Davis made the motion to approve these Conflict of Interest Statements. Tonya Faupel seconded the motion. Motion carried.

MAINTENANCE DIRECTOR’S REPORT: Andy Laughlin brought before his desire to trade in a mower that was at the end of its warranty and purchase a new mower. Mike Marhenke set the proposal to motion. Teresa Hatten made the motion to approve the purchase of the new mower. Tom Fisher seconded the motion. Motion carried.

AQUATIC DIRECTOR’S REPORT: Kim Yoh discussed the need to hire more staff for the upcoming season since they have lost a total of 12 employees due to students getting older and moving on to different jobs. She is busy posting jobs for these positions along with working on the upcoming brochure and getting it published and posted online.

Adjournment. Mike Marhenke adjourned the meeting at 8:45pm.

Attested By _____ Signed By _____